

## Safety Committee Meeting Minutes

January 28, 2020

- I. **Discussion of current reported Employee and Student injury reports.** The review of all the student and non-student injuries resulted in a decision that one injury was possibly caused by a safety issue. The rest were a result of normal student interactions and/or things that could be resolved easily. It was concluded that more information need to be gathered to determine if the one incident was a safety issue. Recommendations were made to make sure floors are dry, and that signs are used and visible when floors are wet.
- II. **Building Issues Discussion-things that need to be addressed.**
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|-------------------------------|--------------------|
| Aiken-No Issues.              | Alberto Diaz       |
| Alameda-Not Present           | Karla Wilken       |
| Cairo-Requested caution Tape. | Robert Christensen |
| Grounds-No Issues.            | Antonio Corona     |
| Maintenance-No Issues.        | Bob Bennett        |
| May Roberts-No Issues.        | Brenda Nunez       |
| Nutrition Services-No Issues. | Pam Suyematsu      |
| OHS-No Issues.                | William Derr       |
| OMS-No Issues.                | Laurie Duerr       |
| Pioneer-No Issues.            | Dee Obray          |
| Transportation-No Issues.     | Darrell Wilson     |
- III. **Safety Presentation-Brenda Nunez-Classroom Safety:** Discussed how decorating hazards can be avoided to prevent fires, falls, falling objects, cuts and poisoning. It was discussed how important it is to not store unsecured items on the top level of shelves/cabinets, how not to hang unsecured items above exit doors, avoid storing/stacking items in walkways, and to avoid cords and wires in areas that can pose a tripping hazard.
- IV. **Safety Presentation-Alberto Diaz-Ladder Safety**  
<https://www.youtube.com/watch?v=lqXYDIOSOOs> , Discussed the importance of when using a ladder to always be in a safe environment, have on a firm level base, always inspect ladder before use, and to always make sure you maintain
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three points of contact (hands and feet).

**V. Safety Inspection Discussion- Go over inspection reports**

Aiken-Wires behind a teachers desk, fixed with a rubber strip.

Karla Cervantes

Alameda-None Laurie Duerr

Cairo-Paper Clutter on shelf fixed & disposed of paper cutter.

William Derr

Pioneer-None Dee O Bray

May Roberts-Boxes stacked too high in Rm.113 were fixed.

Darrell Wilson

OMS-Unsafe coffee pot removed. Music room needs sound dampers.

Antonio Corona

OHS-Band room uniforms need picked up. Food stored on floor in Rm. 325. Gym mezzanine exit blocked by treadmill & other items.

Concession equipment dirty. Bottle recycling overflowing onto floor. Shop area extension cords across walkways & exits. Oil reclaim needs cleaned and contained. Comfort closet clothes all over floor. Science storage doors are not to be left open and area needs cleaned.

Bob Bennett

Bridges-None Alberto Diaz

District Office-None Brenda Nunez

Warehouse-Put up check sheet at eye wash station. Laundry room had knife open needs closed when not in use.

Robert Christensen

Bus Shop-None Pam Suyematsu

**VI. Comments-Safety inspections are due by Friday, February 14<sup>th</sup>, 2020.**

**VII. Next Meeting – February 25, 2020, 1:30 District Office, Board Room.**

